

# BLANK SAMPLE WORKSHEET

## SPENDING PLAN WORKSHEET

NAME: \_\_\_\_\_

1 List INCOME & EXPENSE Categories		2 Record Actual Monthly INCOME & SPENDING														
1 INCOME Sources	Prior Month ACTUAL	10 Monthly Plan SUMMARY						6	7	8	8 Gross Income by Pay Periods					
		1st Month ACTUAL	2nd Month ACTUAL	3rd Month ACTUAL							Period #1	Period #2	Period #3	Period #4		
<b>TOTAL Monthly Gross INCOME</b>																
1 EXPENSE Categories	Prior Month ACTUAL	10 Monthly Plan SUMMARY			4 TYPE of Expense			5	6	7 Who Pays Expenses		9 Pay Expenses by Pay Periods				
		1st Month ACTUAL	2nd Month ACTUAL	3rd Month ACTUAL	Fixed	Variable	Discretionary	AJUSTMENT	Final Expense	Husband	Wife	Period #1	Period #2	Period #3	Period #4	
Pay Yourself																
Taxes (Total all)																
Husband's Personal																
Wife's Personal																
Help Fund																
Auto																
Business Expense																
Children/Child Care																
Contributions/Charity																
Dining Out/Fast Food																
Education																
Food/Household Items																
Gifts/Cards																
Grooming																
Housing																
Insurance																
Leisure																
Medical/Dental																
Other																
Payments																
Record Keeping/Postage																
Utilities																
Vices																
Wardrobe																
<b>TOTAL Monthly EXPENSES</b>																
<b>3 DIFFERENCE</b>		Balance Adjusted EXPENSES with INCOME								PAY THIS		<b>9 Total EXPENSE by Pay Period (Below)</b>				